



COASTAL ESTATE AGENTS • NORTH BEACH • AUSTINMER BEACH

## NOTICE TO VACATE PREMISES

Tenant name/s:

Property:

Phone no: (H) (M)

Email:

Forwarding address:

Bank details for Bond Refund

Account name:

BSB:

Account number:

### STANDARD VACATE

I/we hereby give notice that I/we intend to vacate the above-named premises on ..... and understand that rent will be payable until the keys are returned to our office.

Tenant/s signature ..... Date .....

### BREAK LEASE

I/we hereby give notice of my/our intention to break the lease on the above-named premises on ..... I/we acknowledge that I/we will be responsible for all break lease costs and fees associated in doing so.

Tenant/s signature ..... Date .....

### NOTICE PERIOD REQUIRED

#### At the end of the fixed term:

If you want to end your tenancy when the fixed term period of the agreement is due to conclude, you will need to give at least 14 days' notice. This notice can be given up to and including the last day of the fixed term.

#### After the fixed term:

If you want to end your tenancy after the fixed term has ended (and you have not signed another agreement), you will need to give at least 21 days' notice. This notice can be given at any time and does not have to line up with the rent payment cycle. You must pay the rent up to and including the day your notice ends and you vacate.

#### Break lease

Please contact our office as a matter of urgency if you plan on breaking your lease.